



# 42nd Annual Santa's Craft Castle

Juried Arts & Craft Show

Saturday, November 21, 2026 (9:00 am - 4:00 PM)

EISENHOWER HIGH SCHOOL, 6500 25 Mile Rd., Shelby Township, MI., 48316

## EXHIBITOR'S APPLICATION

(NO Buy / Sell merchandise permitted)

Application Deadline: Oct 1, 2026 or until show is filled.

### Under this Contract:

#### Promoter / Instrumental Booster's agree:

- 1) To promote and publicize Santa's Craft Castle Arts & Craft Show locally and in major publications, community tv ads, statewide craft brochures.
- 2) To provide contracted space and to honor annually accepted returning crafters' same booth requests for applications received by **March 1, 2026**) reserving the right to modify requests in the best interest of the show.
- 3) To provide 2 chairs for 1 booth and 3 chairs for 2 booths reserved.
- 4) To provide 6 ft. tables to those who request and pay the additional fee for them.
- 5) To provide electricity, where available, to those who pay the additional fee. Electricity is not a guarantee, fee will be refunded, on the day of the show, if electricity is not available.
- 6) To provide student and/or adult volunteers to help with unloading & loading vehicles if assistance is needed. Volunteers & students are not allowed to help set up booth displays.
- 7) To provide specially designated crafter parking. Handicapped parking is available, must request it on application and provide current state of MI handicap permit upon check-in.
- 8) To provide the crafter with one breakfast coupon (complimentary beverage and choice of doughnut or bagel) for use between 7:30-9:00am. Student runners will be available to take your orders and deliver to your booth.
- 9) To provide specially designed advertisement cards to promote those crafters that donate a craft (\$15 value) to the Craft Raffle.

#### Exhibitor agrees:

- 1) All items to be sold must be handcrafted (at least 80%) by the crafter, with the exception of a maximum of 10% of "raw materials" and/or display components. No buy-sell, imported, wholesale handcrafts or commercially manufactured items will be permitted. Non compliance of this term could result in the dismissal of the exhibitor from the show, without refund and not be invited back.
- 2) The crafter/exhibitor must sell only the items included in this application. **PHOTOS** Must be submitted with application!
- 3) To be responsible for collecting their own MI sales tax.
- 4) Inappropriate (vulgar, offensive or indecent) merchandise is not permitted. Questionable items will be removed upon request of show.
- 5) **After unloading, all crafter vehicles must be moved to designated crafter parking and remain there until after 4:00 pm.**
- 6) To display, sit and sell merchandise **within the boundaries of the rented space only** and to provide floor length table covers.
- 7) To be completely set up by 9:00 am. If your booth is not occupied by 8:00 am, it may be forfeited with no refund or allowance whatsoever. 2 persons allowed in single booth area and 3 people allowed in double booth areas.
- 8) **To remain at the show and not dismantle booth until after 4:00 pm (the close of the show).**
- 9) \*Electrical Booths must provide their own 25' 3 prong extension cord with ground to access electricity. Any demonstration tools or equipment will be subject to safety and code approvals, which proof is the responsibility of the crafter. Outlets are clearly marked for each individual booth use. **ABSOLUTELY NO sharing electricity with other booths.**
- 10) To cooperate in maintaining a hazard free, safe and harmonious nature of the show: No open flames, extending outside of designated booth space, shifting designated booth space outside of marked area, occlusion of aisles, no smoking on school property, etc.
- 11) To not sell their booth space, electricity, raffle tickets, hold their own raffles or sell baked goods that can be eaten at the show.
- 12) To clean and vacate the booth by 6:00 pm, including disposal of all trash. **\$25 late departure fee charged those remaining after 6pm.**
- 13) Any and all property of the crafter / exhibitor is the sole responsibility of the crafter /exhibitor during unloading, loading and while on the premises.
- 14) Grants media release of the supplied photos, excluding "in process" photos, photos taken on the show date, name, website information and other materials to be displayed for promotional purposes including, but not limited to, the Santa's Craft Castle website and handout brochures.
- 15) **I understand and agree to donate a craft item (or cash equivalent) for the Craft Raffle (\$15 value).**
- 16) **I agree to be courteous and respectful to all adult and student personnel that are volunteering their time to assure a successful show. This is an acceptance factor in future show participation.**
- 17) A \$25.00 cancellation fee will be held from all refunds. NO Refunds will be given, if cancelled, two weeks before the show.

#### Release:

I, the undersigned, waive any and all claims and all rights for damage released against Santa's Craft Castle, Eisenhower High School/Utica Community Schools, the Instrumental Boosters, show management/promoters or their agents/representatives, volunteers, successors and assigns of any responsibility for damage to or loss of equipment, artwork and bodily harm which may arise from participating in this event.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_